

**Mrs. Forsgren  
4<sup>th</sup> Grade  
Jordan Hills Elementary School**

**Contact Info and General Information**

Teacher Contact Information:

Mrs. Heather Forsgren

[heather.forsgren@jordandistrict.org](mailto:heather.forsgren@jordandistrict.org)

(Email any time. I will get back to you ASAP.)

School Phone: 801-280-0238

(During school hours, calls will go to voicemail.)

School Fax: 801-302-4934

School Address: 8892 South 4800 West  
West Jordan, Utah 84088

Principal: Kaleb Yates

Vice Principal: Lynsey Grant

4<sup>th</sup> Grade Schedule:

8:25 Welcome Bell

8:30 Opening Bell

3:05 Closing Bell (Monday-Thursday)

12:25 Closing Bell (Friday)

## **Disclosure/Class Policies**

### **Classroom Rules**

1. I will follow directions the first time I am asked.
2. I will be in the proper place at the proper time.
3. I will be safe and respectful of school property.
4. I will keep hands, feet, and objects to myself.
5. I will treat classmates, teachers, and other school staff with respect.
6. I will keep a proper voice level and only use polite words.

### **Online Learning**

The last three years have given us the unique opportunity to become very familiar with online learning. I would like to continue to have students use those skills. They will be enrolled and active on Google Classroom within the first few days of school. They will use this platform in class and for occasional homework and online learning at home.

### **Homework**

Math homework will review the concepts taught in class that day. If time is used wisely in class, often students will not have homework, other than math facts practice, reading minutes, and studying vocabulary words. Students will usually have vocabulary words every week. There will be occasional reading and writing homework as well. Students who turn in all homework and class assignments will be able to attend an occasional surprise reward activity for students who are prepared.

## **Homework Folder/Weekly Planner Page**

Each student in our class will be given a student homework folder and weekly planner page. Students will write down homework, due dates, information about upcoming activities, and what color they ended on from our Clip Chart (see below for an explanation). Please check your child's planner page daily, and ensure that any assignments listed are completed. Please indicate the number of minutes read for each day of the week, and sign at the bottom to be turned in on Fridays. Fourth graders should read 20 minutes outside of school every day.

### **Classroom Management Clip Chart**

Students can move their clip up or down on our clip chart. All students start in the middle at green, and can move up to blue, purple, and pink for positive behavior, or down to yellow, orange, or red for negative behavior. Students will go to Think Time if they get to orange or red. Your student's color will be written in their student planner each day. If your student ended the day on yellow, orange, or red, please use this opportunity each evening to encourage positive behavior, or to discuss your expectation of making good choices at school. Rewards for positive behavior include clipping up, happy teacher, happy parents, happy student, good feelings, compliments, prize box, token to take to the office, class points, class rewards, and class parties. Behavior issues will be addressed first at the classroom level, and then at the office if the issues continue.

## **Student Supplies**

All school supplies that are needed during the day will be provided by the school. Please provide some kind of backpack that your child can bring to school each day. This will give you a much better chance of receiving the papers that are sent home in their homework folder. Large folders should be left at home. Donations are never required, however if you would like to donate items to our classroom, we are always in need of tissues, disinfecting wipes, sealable plastic baggies of all sizes, earbuds, small individually wrapped candies, stickers, and small prizes.

## **Papers Brought Home**

Please review the papers and assignments in your student's homework folder each night for praise, encouragement, and help with any confusing topics. Occasionally, each student has difficulty understanding new material. Quite often, this confusion can be cleared up at home with a quick review. If your child is still struggling with the material, please bring it to my attention to make sure we are on the same page. If an assignment is marked "Correct and Return" or "Fix" it means the student can correct their errors and turn the assignment back in for a better grade. Homework folders should go home every afternoon and come back to school every morning.

## **Tests**

Vocabulary tests will be given on Fridays. Reading, Math, Science, and Social Studies tests will be given as we finish stories and units of study in these areas. Please check your student's planner daily for dates of upcoming tests.

## **Grading System**

Homework, home reading, tests, in class work, and in class activities will count toward student grades. The following is the Jordan School District Report Card Grading Rubric:

- #4 90%-100%
- #3 80%-89%
- #2 70%-79%
- #1 69% and below

Assignments that I record for scores will show the number of points earned over the number of points possible. If an assignment is stamped (usually with a smiley face) without a score, the assignment was graded for completion only. Assignments will be graded by students, teachers, and parent volunteers. Percentages and rubric scores will be calculated at the end of the term.

## **Absences and Tardies**

We cover a lot of material in class, so it is important that your child attends school and is on time, every day, if possible. If your child has any concerning symptoms, keep them home. When your child is absent, a note should be sent to school on the day they return explaining the reason for their absence. After returning, your child will be responsible to ask for the work that was missed.

If you know that your child will be absent, please let me know in writing, several days in advance, so I can send them with work. Also, please call the office if your child will be missing school.

Please make sure your student is here at school on time! When students are tardy by even a few minutes, it sets the tone for their day to being behind and rushed. Students learn so much better without that added stress!

## **Dress Code**

Jordan Hills Elementary School's dress code includes the following: no thin strap tank tops, no bare tummies, no short shorts or skirts, and no profanity, tobacco, or alcohol messages on shirts. Hats and sunglasses are great ideas for outside! Please think carefully about the shoes your child wears. Flip-flops and high heels can be dangerous during PE and recess time.

## **Recess**

Each student is expected to go outside for exercise and fresh air during recess time unless they are recovering from an illness or injury, and a doctor recommends that they stay in. They will need to bring a note from home if this is the case. During the winter and on snowy days, please see that your child is dressed appropriately. During extreme weather, all children will be kept inside.

## **Water Bottles/Phones**

Staying hydrated helps the brain function effectively. Students may bring one small spill-proof bottle of water only to school to be kept at their desk. If the water bottle becomes a problem, it will be sent home. Phones should stay in backpacks, off or silent during school hours.

## **Birthdays**

Students will be recognized on or near their birthday or half-birthday if they choose. At the end of the day, the class will sing to the student, and the student will receive a certificate from the teacher. Store bought, individually wrapped treats can be shared at this time also.

Please sign and return this page stating that you have read the information included in this packet, and agree to abide by the policies included.

Parent Signature \_\_\_\_\_

Student Signature \_\_\_\_\_

Date \_\_\_\_\_

Also, if you would like me to send parent notes and communication about your student to you by email, please provide your email address below.

Parent Email(s) \_\_\_\_\_